

BYLAWS

21ST LEGISLATIVE DISTRICT DEMOCRATIC ORGANIZATION

PREAMBLE

1 Pursuant to the Charter of the Democratic Party of the United States, the Charter of the Democratic Party of the
2 State of Washington, and the Snohomish County Democratic Central Committee Bylaws, we do hereby organize
3 ourselves as a body politic, with all rights and privileges granted under those documents and adopt the following
4 Bylaws

Article 1 - NAME OF ORGANIZATION

5 The name of this organization shall be the "21st Legislative District Democratic Organization", hereafter referred to
6 as "the 21st LD".

Article 2 - PURPOSE

7 The purpose of the 21st LD shall be:

- 8 a) To promote the ideals and principles of the Democratic Party.
- 9 b) To assist in the selection and election of Democratic candidates for public office.
- 10 c) To increase citizen participation in government and their communities.

Article 3 - MEMBERSHIP

Section 3.01 - MEMBERSHIP LEVELS

Section 3.01.01 - GENERAL MEMBER

11 (i) Qualifications

12 General membership is granted automatically to:

- 13 1. Elected and appointed Democratic Precinct Committee Officers in the 21st Legislative District.
- 14 2. Members of the Executive Board not otherwise eligible to vote.
- 15 3. All appointed Democratic Precinct Organizers. Precinct Organizers shall be general or associate
16 members, appointed by the Chairperson, subject to approval or removal by the general
17 membership. Precinct Organizers are responsible to fulfill the responsibilities of Precinct
18 Committee Officers, to the extent permitted by law, in those precincts having no Democratic
19 Committee Officers. Precinct Organizers shall endeavor to identify Democrats residing and
20 registered to vote in the assigned precinct for appointment or election as Precinct Committee
21 Officers.

Section 3.01.02 - ASSOCIATE MEMBER

22 (i) Qualifications

23 Associate membership is granted, upon request, to any registered voter residing in the 21st Legislative
24 District who declares themselves to be a Democrat and who has paid membership dues as provided for
25 in these bylaws.

26 (ii) Privileges

27 Associate members have all privileges granted to general members except the ability to vote in elections
28 of officers. Voting rights are granted upon the satisfaction of one of these provisions:

- 29 1. The member has signed in at a general or special meeting within the last 3 months.
- 30 2. Twenty days have elapsed from requesting membership.

Section 3.01.03 - AUXILIARY MEMBER

31 (i) Qualifications

32 Auxiliary membership is granted upon request to any person of legal voting age who declares themselves
33 to be a Democrat and is not qualified for either general or associate membership.

34 (ii) Privileges

35 Auxiliary members are granted only permission to speak in debate. [MR1]

Section 3.01.04 - MEMBERSHIP TRANSITION

36 If a member no longer qualifies for membership at their current level, they shall automatically be
37 transitioned to the highest level of membership that they still qualify for.

Section 3.02 - MEMBERSHIP DUES

Section 3.02.01 - GENERAL PROVISIONS

38 All members are responsible to contribute to the organization's financial needs through payment of dues and/or
39 through in-kind contributions, if possible. A reasonable yearly membership fee shall be assessed upon all members
40 of the 21st LD. The membership fee shall only be set at the first general meeting of each year. The Executive Board
41 shall recommend the amount of the assessment, subject to approval or change by the voting membership.
42 Membership dues for existing members must be paid (or waived) before or at the February general meeting each
43 year. If a member pays dues in November or December, the next year's due requirement is automatically waived.

Section 3.02.02 - WAIVER & RECORDS

44 No person shall be required to pay membership dues. A waiver of membership dues may be obtained by a request
45 made in writing and delivered to the Treasurer.

Section 3.02.03 - CONFIDENTIALITY

46 Records concerning payment/waiver of dues shall be kept strictly confidential by the Treasurer and shall only be
47 disclosed by a unanimous vote of the other Executive Board members. If disclosed, the reason for such disclosure
48 shall be reported to each member whose information was disclosed.

Section 3.02.04 - FAILURE TO PAY DUES

49 If a member's dues are not paid or a waiver obtained by the date of the March general meeting, that member shall
50 be removed from membership.

Section 3.03 - CONTACT INFORMATION

51 Members shall supply a mailing address for validation of residency as well as for use for written notifications that
52 must be sent to members. If a member provides an email address, this address shall be used for written notifications
53 in place of postal mail, unless the member requests otherwise.

Section 3.04 - MEMBERSHIP LIST

54 So that voting members of the 21st LD shall be able to freely communicate with each other for the purpose of
55 proposing resolutions, bylaws, amendments or other business requiring notice, a mailing list of the voting
56 members of the 21st LD shall be made available upon request to other voting members. "Voting members" applies to
57 all General and Associate Members. This membership list shall only be available to voting members and shall
58 consist of: precinct, name, and one or more of the following pieces of contact information: phone number, email
59 address, mailing address (default).

Section 3.04.01 - RULES

60 Any abuse of the membership list shall result in disciplinary action. Abuse shall include, but not be limited to:

- 61 1) Use of contact information for purposes not germane to the business of the 21st LD.
- 62 2) Sharing of information with non-voting members.
- 63 3) Repeatedly failing to comply with requests by members to halt further communication.
- 64 4) Use of the BCC Line is mandatory when the message is being sent more than 10 members.

Section 3.04.02 - OPT-OUT PROCESS

65 A member may choose to block up to two contact forms in writing, submitted to the Secretary, without going
66 through the opt-out process. If a member wishes to have all contact information withheld from the membership
67 list, they may request in writing. This request shall be confidentially reviewed and voted on by a committee made
68 up of the Chair and Vice Chairs. If the request is denied and the member chooses to terminate membership, the
69 member shall have their membership dues for the current year refunded.

Section 3.04.03 - REFERRAL TO MEMBERSHIP

70 At the discretion of the Chair, requests to obtain the membership list may be referred for approval or rejection by
71 a vote of the membership at the next meeting. The Chair shall provide notice to the requestor and the
72 membership providing justification for the referral.

Section 3.05 - MEMBER REMOVAL

73 Member removal shall be conducted in accordance with Robert's Rules, section 61 through section 63.[SH2]

Article 4 - OFFICERS

Section 4.01 - DUTIES OF OFFICERS

74 In addition to those specified in these bylaws, all officers are expected to fulfill their duties as specified by the
75 parliamentary authority and any additional duties assigned to them.

Section 4.02 - OFFICER POSITIONS

Section 4.02.01 - CHAIR

76 The Chair shall be the presiding officer of the organization and shall conduct meetings in accordance with the all
77 applicable laws, the Charter & Bylaws of the national and Washington state democratic party organizations, these
78 bylaws and all adopted rules. The Chair shall be the principal spokesperson for the organization. Other members
79 may be granted the right to speak on behalf of the organization only by a majority vote of the Executive Board.

Section 4.02.02 - FIRST & SECOND VICE-CHAIR

80 The first vice-chair [MR3] must identify as a different gender than the Chair. The vice-chairs shall fulfill the
81 responsibilities of the Chair in their absence and are expected to be well versed in parliamentary procedure, the
82 bylaws, and any other responsibilities of the Chair that they may be required to fulfill.

Section 4.02.03 - STATE COMMITTEE REPRESENTATIVES

83 There shall be two state committee members elected identifying as different genders. [MR4]The State Committee
84 Representatives are responsible for attending all meetings of the State Central Committee and shall vigorously
85 advocate for any resolutions or other orders passed by the membership. The State Committee Members shall
86 coordinate their efforts with and serve as elected alternates of the County Committee Representatives.

Section 4.02.04 - COUNTY COMMITTEE REPRESENTATIVES

87 There shall be two county committee members elected identifying as different genders.[MR5]. The County Committee
88 Representatives are responsible for attending all meetings of the Snohomish County Central Committee and shall
89 vigorously advocate for any resolutions or other orders passed by the membership. The elected county committee
90 members shall coordinate their efforts with the State Committee Representatives so that, if necessary, they may be
91 prepared to act as a proxy for the State Committee Members, if granted a proxy by their respective State Committee
92 Representative.

Section 4.02.05 - SECRETARY

93 The Secretary shall be responsible for recording meeting minutes, attendance, and resolutions. They are also
94 responsible for maintaining and providing access to organizational records, and handling any required
95 correspondences including, sending the call to meetings.

Section 4.02.06 - TREASURER

96 The Treasurer shall be responsible for handling all funds of the organization. They shall also be required to comply
97 fully with all organizational rules and all other applicable rules and legal requirements surrounding political activities,
98 such as those of the Public Disclosure Commission. The Treasurer shall also assist with budgeting, fundraising, and
99 any other fiscal activities, as needed^[MR6]^[MR7]. To assist the Treasurer, the Chair shall appoint a Deputy
100 Treasurer, subject to confirmation by the membership.

Section 4.02.07 - SERGEANT-AT-ARMS

101 The Sergeant-At-Arms is responsible for maintaining order at meetings at the direction of the Chair and in
102 accordance with any rules or policies adopted. The Sergeant-At-Arms shall be appointed by the Executive Board,
103 subject to approval of the membership.

Section 4.02.08 - PARLIAMENTARIAN

104 The Parliamentarian is responsible for providing guidance to the Chair on parliamentary process during meetings.
105 The Parliamentarian may be appointed by the Executive Board, subject to approval of the membership.

SECTION 4.02.09 - YOUNG DEMOCRATS LIAISON.

106 The Chair shall appoint, when possible, a member under the age of 36 to be liaison to the Young Democrats
107 organization, subject to confirmation by the membership.

SECTION 4.02.10 - APPOINTED OFFICERS –

108 Appointed officers should be appointed at the first or second general meeting after Reorganization.

Section 4.03 - ELECTION

109 Any registered voter residing in the 21st District who declares themselves to be a Democrat may be nominated and
110 elected as an officer of the 21st LD. In accordance with State Charter and Bylaws, officers are elected at the
111 organizational meeting held in December or January following the general election in even-numbered years. At the
112 organizational meeting, only elected Precinct Committee Officers may vote in the election of officers. After the
113 organizational meeting, only appointed and elected Precinct Committee Officers may vote in the election of
114 replacement officers. Officers shall serve until the next organizational meeting, or until successors are elected.

Section 4.03.01 - ELECTION PROCESS

- 115 1) All offices shall be open to nominations from the floor. Nominations may be made prior to an
116 election in writing and must be signed by the person being nominated.
- 117 2) Nominations and election of each office shall be held one at a time in the following order:
118 Chairperson, First Vice-Chair, Second Vice-Chair, State Delegates and County Delegates,
119 Secretary, Treasurer.
- 120 3) If there is no nominee for a position at the time of the election, it shall remain open until filled
121 by election.

- 122 4) Brief comments may be made on behalf of each nomination and second, and by candidates.
123 Comments shall be limited to one minute per speech for the nomination and second. A speech
124 may be made by the candidate, limited to three minutes.
- 125 5) Voting shall be by signed written ballot. Unopposed candidates may be elected by acclamation.
- 126 6) The candidate receiving a majority of eligible votes cast, shall be elected. Absentee candidates
127 must accept the results before taking office.
- 128 7) If no candidate receives a majority, the candidate with the fewest votes shall be dropped. If
129 there are multiple candidates tied with the fewest votes, should no candidate wish to withdraw,
130 a runoff vote shall occur between the tied candidates, with the candidate earning the most
131 votes proceeding to the next round. In the event of a tie during a runoff, the winner of the tie
132 shall be decided by lot.
- 133 8) Between each round of non-runoff voting, candidates may make a speech limited to one minute
134 and may withdraw at any time between rounds of voting.
- 135 9) When only two candidates remain, In the event of a tie, there shall be a revote. If that revote
136 results in a tie, the election shall be decided by lot.

Section 4.04 - RESIGNATION

137 Resignation of an officer shall be made in writing and shall be effective upon receipt by the Executive Board. All
138 written resignations should be kept on file.

Section 4.05 - REMOVAL

Section 4.05.01 - FOR CAUSE

139 A vote to remove any officer for cause may be initiated by one of the following:

- 140 a) a petition signed by at least as many members as constitutes a quorum at a general meeting.
141 b) a two-thirds vote of the entire Executive Board

Section 4.05.02 - FOR ABSENCES [MR8]

142 A vote for removal shall be initiated if an officer:

- 143 1) is absent for four (4) regularly scheduled consecutive general meetings.
144 2) is absent for three (3) regularly scheduled consecutive Executive Board meetings
145 3) is absent for six (6) regularly scheduled Executive Board meetings in a twelve (12) month period.

Section 4.05.03 - PROCESS

146 Once a vote to remove an officer is initiated, written notice shall be sent to all members within 4 days. The vote for
147 removal shall be held at the next general business meeting, or a special meeting called for that purpose, held at least
148 10 days after notice is given.

149 Unless amended or repealed, pursuant to Washington State law, RCW 29A.80.061, the Chair may only be removed
150 by the majority vote of the elected precinct committee officers in the chair's district. Voting on the removal of other
151 officers shall be open to all members eligible to vote in the election of a replacement. Votes on removal of officers
152 require written notice to be sent to the entire membership, at least 10 days before the vote, and a majority vote in
153 the affirmative.

Section 4.06 - VACANCIES

154 In the event of a vacancy, the Executive Board shall inform the membership in writing within 7 days. An interim
155 replacement may be appointed by the Executive Board to fulfill the officer's duties until a successor can be elected.
156 This interim appointee may not vote on Executive Board matters. An election shall be held to elect a replacement
157 at the start of the next general meeting at least 7 days after written notice is sent to the membership.

158 In the event of a vacancy in one of the Chair positions, the remaining chairs automatically succeed any vacant
159 position above them.

Article 5 - MEETINGS

Section 5.01 - REGULAR GENERAL MEMBERSHIP MEETINGS

160 Regular membership meetings shall be held monthly except for the meeting in the month of August, which may be
161 cancelled by a majority vote at the July meeting. In the event of an absence of all Chairs from a general meeting, the
162 body shall select a temporary Chair to preside over the meeting using a plurality vote. In the event of a tie, the chair
163 shall be decided by lots.

Section 5.02 - YEARLY SCHEDULING OF MEETINGS

164 The Chair shall see that written notification of all regular meetings for the year is mailed to the voting membership
165 at least ten days prior to the first meeting of the new calendar year. Changes to the yearly schedule must pass by a
166 majority vote of the Executive Board. Written notification of any changes in the date, time and place of that schedule
167 shall be made to the voting membership no less than ten days prior to the meeting.

Section 5.03 - CALL TO REGULAR MEETINGS

168 At least 10 days before any regular meeting, a Call shall

- 169 a) Be posted to the front page of the 21st LD website, which shall satisfy notification for members that have
170 not provided email contact information.
- 171 b) Be emailed to all members that have provided email address contact information.
- 172 c) State the time, place, and any matters that require prior notice.

173 After the initial Call has been made, any changes to the motions submitted must comply with these requirements.
174 If a member is unable to receive notice by internet, special accommodations shall be granted by the Executive Board.

Section 5.04 - EMERGENCY CANCELLATION OR POSTPONEMENT

175 Meetings may be canceled or postponed by the executive board due to severe weather or other extreme
176 circumstances. The executive board shall notify the membership with explanation, in the event there is cause to
177 cancel or postpone a meeting. Notification shall follow the same process as the Call.

Section 5.05 - MEETING AGENDA

178 A proposed agenda shall be included with the Call to inform members of scheduled speakers, old business that must
179 be addressed, and a proposed order which to address these matters.

Section 5.06 - SPECIAL MEETINGS

180 Special meetings may be called by the Chair or by a petition signed by at least as many voting members as constitutes
181 a quorum. Such petition must state the date, time, place and purpose of the special meeting, and a copy of the
182 petition shall be submitted to the Secretary. Written notification shall be mailed to the membership no less than
183 seven (7) days before the special meeting of the date, time, place and purpose of the special meeting and only those
184 items included in the stated purpose shall be officially acted upon at such special meeting.

Section 5.07 - QUORUM

185 A quorum for any general or special meeting shall consist of twelve voting members.

Section 5.08 - PROXY VOTING

186 To accommodate members that may have difficulties attending meetings, a member may petition the body, in
187 writing, to grant a specific member to hold their proxy vote. This petition must provide a justification for the
188 request and the person to assign the proxy vote to. Notification of the request shall be placed on the call and
189 agenda of the next business meeting. The petition shall be read at the next business meeting and, if so moved,
190 shall require a two-thirds majority vote to grant the petition. In no case may one member hold more than a single
191 proxy vote and proxies expire 3 months from being issued, unless otherwise specified in the motion to pass them.
192 Executive Board members are prohibited from holding any proxy votes.

Section 5.09 - ~~ELECTRONIC ATTENDANCE~~[MR9]

193 All Executive Board members and state legislative representatives may attend and participate in meetings using
194 audio or video conferencing. Members may request to be granted this right using the same process as obtaining
195 proxy voting privileges.

Article 6 - EXECUTIVE BOARD

Section 6.01 - MEMBERSHIP

196 ~~The Executive Board shall consist of all elected officers of the 21st LD.~~ [MR10]

Section 6.02 - DUTIES

Section 6.02.01 - ANNUAL REVIEW

197 The Executive Board shall order an annual financial review of the books of the organization, and the results shall be
198 presented to the membership at the January meeting.

Section 6.02.02 - SCHEDULE MEETINGS

199 The Executive Board shall prepare a two-year calendar to fulfill the purpose of the organization to be submitted for
200 approval by the membership at the February meeting.

Section 6.03 - BUDGETING

201 The Executive board shall submit a budget to finance the organization’s activities for approval by the membership
202 at the March meeting.

Section 6.03.01 - OTHER DUTIES

203 The Executive Board shall also be empowered to make such other necessary decisions to ensure the proper
204 operation of the 21st LD, subject to approval of the membership at the next regular meeting.

Section 6.04 - EXECUTIVE BOARD MEETINGS

205 The Executive Board shall meet at least five (5) days before any regular membership meeting. If the Executive Board
206 is not able to meet due to inclement weather, or other extreme circumstances, the meeting may be canceled without
207 the need for rescheduling. Additional board meetings may be called by the Chairperson or by a quorum of the
208 Executive Board.

Section 6.05 - NON-OFFICER ATTENDANCE AND PARTICIPATION

209 All general and associate members shall be allowed to attend Executive Board meetings.

Section 6.06 - QUORUM

210 A quorum for Executive Board meetings shall consist of four members of the Executive Board.

Section 6.07 - ELECTRONIC PARTICIPATION

211 If Executive Board members cannot attend the meeting in person, they may attend in a form that allows aural
212 participation, including but not limited to phone or video conference. No votes shall be conducted or cast by email.

Article 7 - COMMITTEES [MR11]

Section 7.01 - STANDING COMMITTEES

213 In addition to pursuing the duties of their respective committees, individual matters may be referred to any standing
214 committee by the membership.

Section 7.01.01 - DIVERSITY & MEMBERSHIP

215 This committee shall be responsible for formulating and coordinating strategies to promote inclusion in the 21st LD.
216 Special attention should be given to encouraging the participation of under-represented minorities in the
217 membership of the 21st LD.

Section 7.01.02 - ENDORSEMENTS AND ELECTIONS

218 This committee shall be responsible to monitor upcoming elections, identify declared and/or potential candidates,
219 interview candidates on the ballot and review initiatives, and then present their recommendations to the
220 membership for endorsement. Once endorsements have been made, this committee shall also plan, recommend
221 and coordinate campaign efforts for endorsed candidates and initiatives.

Section 7.01.03 - FUNDRAISING AND EVENTS

222 This committee is responsible for strategizing, reviewing, recommending, and coordinating fundraising activities to
223 the membership. In addition, this committee is responsible for planning events for the 21st Legislative District.

Section 7.01.04 - EDUCATION AND ISSUES

224 This committee shall be responsible for developing and overseeing training of members and PCOs in meeting process
225 and canvassing efforts (including Vote Builder). In addition, this committee shall seek to facilitate education on issues
226 relevant to the 21st Legislative District including producing briefs for use in canvassing and seeking out speakers for
227 presentations at general meetings and special events.

Section 7.01.05 - TECHNOLOGY

228 This committee shall be responsible for the planning, development, and maintenance of the technological assets
229 that support the efforts of the 21st LD. This committee shall also be responsible for moderating online forums used
230 for communication and advancement of the 21st LD, including but not limited to Facebook, Twitter, and any websites
231 owned by the 21st LD.

Section 7.01.06 - RULES

232 This committee is responsible for reviewing all proposed bylaws amendments and presenting recommendations to
233 the membership. This committee may also recommend changes in policies, special rules and standing rules as
234 needed. This committee shall be responsible for a full review of the bylaws, policies, and special/standing rules every
235 6 months and shall present to the membership recommendations for proposed amendments.

Section 7.02 - OTHER COMMITTEES

236 Committees, for purposes different than the standing committees, may be established by the membership. The
237 Executive Board may recommend committees be established as deemed necessary, subject to approval by the
238 membership.

Section 7.03 - QUORUM

239 The Quorum for any committee is a majority of its members or two, whichever is greater.

Section 7.04 - COMMITTEE MEMBER SELECTION]MR12]

240 All committee members not specified in these bylaws may be appointed by the membership. The Chair may appoint
241 members to serve on committees. Any member so appointed shall be voted on by the membership at the next
242 general meeting. The Chair is an ex-officio member of all committees, except nominations and disciplinary, but does
243 not have a vote on these committees unless granted this right by the membership.

Section 7.05 - COMMITTEE MEMBER REMOVAL

244 Committee members, including those specifically appointed in these bylaws, may be removed from their committee
245 by a two-thirds vote of members present at a general or special meeting, or a simple majority if prior notice is given.

Article 8 - ACCOUNTING PROCEDURE

246 To comply fully with Initiative 134, PDC rules and other ~~PDC rules and other~~ all applicable campaign finance
247 laws, the 21st Legislative District Democratic Organization shall establish, maintain and file the appropriate Public
248 Disclosure Commission reports for the 21st LD financial accounts. Under no circumstances is the 21st LD to file
249 reports that knowingly omit or obfuscate the source or destination of funds.

Section 8.01 - THE GENERAL ACCOUNT

250 To simplify reporting and reduce legal exposure due to filing errors, a single account shall be established. This
251 account shall be utilized to cover all expenses and support of candidates, such as Party mailings, and other forms
252 of support provided for by law. This account shall be filed with the PDC under mini-full reporting status. A detailed
253 ledger of all activity shall be maintained by the secretary. In the event that the limits of mini reporting are
254 exceeded, the Treasurer shall file with the PDC to convert to full reporting and all financial transactions shall be
255 filed with the PDC.

Section 8.02 - TRANSPARENCY

256 To ensure a transparent political process, all members of the 21st LD shall have the right to inspect the 21st LD
257 financial records upon request.

Section 8.03 - EARMARKED CONTRIBUTIONS

258 The 21st Legislative District Democratic Organization shall not accept donations earmarked for or against
259 candidates. A donor's support for or opposition to any candidate shall not be a factor in the decision of the
260 membership to allocate funds. The Executive Board may accept contributions that are earmarked for operating
261 expenses for campaign activities unrelated to the support of any candidate. Such contributions shall be used for
262 the specified purpose or returned to the donor.

Section 8.04 - DISBURSEMENT

Section 8.04.01 - ORGANIZATIONAL EXPENSES

263 Disbursements for organizational expenses made by the Executive Board shall be made in accordance with the
264 adopted 21st LD Budget. Disbursements falling outside the budget may be made by means motions passed or
265 ratified by the membership. All disbursements over \$250 require the sign-off of the Treasurer and at least one
266 additional officer listed on the bank account.

Section 8.04.02 - CANDIDATE AND PAC CONTRIBUTIONS

267 The emphasis of contributions will be to assist candidates whose candidacies or ballot measures further the interests
268 of the 21st Legislative District Democratic Organization. All disbursements to candidates must be made with the
269 approval of the membership. No disbursements shall be made to support candidates or initiatives that are not
270 endorsed by the 21st LD. Disbursements that are destined to a PAC/SuperPAC must be approved by the membership,
271 with prior written notice, by a two-thirds majority vote.

Article 9 - PARLIAMENTARY AUTHORITY

272 Absent other controlling rules or procedures, all meetings and procedures shall be governed by the most recent
273 edition of Roberts Rules of Order, Newly Revised. Due to the need to evaluate and adapt to changes in new editions
274 of Robert's Rules, to be suitable for adoption, a new edition of Roberts Rules of Order, Newly Revised, must be
275 published for at least six months before automatically replacing the previous version. The membership may adopt
276 the newer edition before this 6 month period has elapsed by a two-thirds vote with prior written notice.

Article 10 - AMENDMENT OF BYLAWS

Section 10.01.01 - PROCESS

- 277 1) All proposed amendments must be made in writing.
- 278 2) Upon receipt, proposed bylaws amendments shall be published for review to the 21st LD website
279 and shall be automatically referred to the Rules Committee.
- 280 3) This committee shall have a minimum of 14 days to review and present recommendations and
281 proposed changes to the membership for a vote at the next business meeting after the review
282 period.
- 283 4) If the proposed amendment is submitted along with a petition for a special meeting at which to
284 vote on the amendment, the Rules Committee shall review and present their recommendations
285 for a vote at that special meeting.
- 286 5) Amendments to these Bylaws require written notification and a two-thirds (2/3) affirmative
287 vote of PCOs present for adoption. The membership may vote to refer the matter back to the
288 committee if more deliberation is necessary.

Article 11 - CODE OF CONDUCT

- 289 1) The 21st LD Democrats Organization operates under 21st LD Democrats Code of Conduct, as
290 defined in our standing rules, which is based on Washington State Democrat 's Code of
291 Conduct .-
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PROPOSED POLICIES

These policies govern the process and procedures for specific functions of the 21st LD. These policies may be passed, amended, and removed by a vote of 2/3, or a simple majority if prior notice is given along with the proposed change.

ENDORSEMENT

Criteria:

- 1) — Committee must actively pursue all candidates and initiatives on the ballot.
- 2) — Provide adequate notice to candidates of all requirements and scheduling of interviews.
- 3) — Must review the text of initiatives and referendum. Should not take campaign's word for contents.
- 4) — Endorsement meetings for any election (primary/general/etc) should be held at a specific meeting held a specific time before the vote.
- 5) — No endorsements may be made after that meeting. Period. We need to get our endorsements done so we can get to GOTV and community education of endorsements.
- 6) — Rescinding of endorsements requires being on the call.

ONLINE PRESENCE

WEBSITE

Criteria:

- 1) — Who has rights to edit? As this is a form of correspondence, does the secretary have access?
- 2) — How are changes requested by the membership handled

SOCIAL MEDIA

Facebook

- 1) — Criteria:
- 2) — Provide a code of conduct
- 3) — Should we have multiple pages for specific purposes since there is no mechanism for subdividing a group?
 - a. — Official Announcements — Post reviewed by admin and restricted to Eboard and Committee Chairs? Commenting by all? Public?
 - b. — Democrat News and Discussion — Reposts etc
 - c. — Ideas for 21st LD Action
- 4) — Which groups have what membership?
- 5) — Specify guidelines for moderation and blocking

Twitter

To do

Online Forum?

SPECIAL RULES OF ORDER

These rules relate to parliamentary process and supersede the Parliamentary Authority. These rules may be passed, suspended, or removed in accordance with the Parliamentary Authority.

- ~~1. Limits for debate shall be set at 3 minutes per member. Members may speak twice in debate.~~
- ~~2. Changes to policy documents require previous notice and 2/3 majority.~~
- ~~3. No agenda adopted for a meeting may set a specific time for any matter.~~

STANDING RULES

These rules relate to the operation of meetings and are supplemental to the Bylaws. These rules may be passed, suspended, or removed in accordance with the Parliamentary Authority.

- ~~1) At each meeting, treasurer must disclose all balances, donations from candidates or groups, (such as PACs, Unions, Corporations, etc) and all individual donations over \$500. All disbursements must be disclosed.~~
- ~~2) 1) At Executive Board meetings, all non-officer general and associate members present may speak in debate, but are limited to one minute, one time per motion.~~